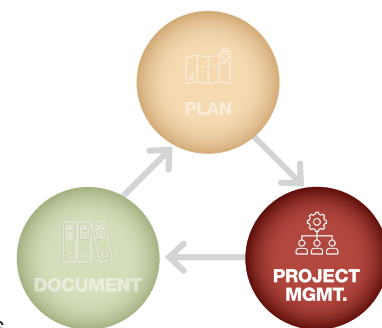BUILDING TECHNOLOGY INFRASTRUCTURE AND SYSTEMS

Project Management Services

Using **Your** Design Team

Bring a pro-active approach to technology project management to ensure correct interoperability of the systems developed and installed by your Design Team, owner departments, contractors and vendors.

Based on 20+ years of real-world project experience, Archi-Technology's Design Team brings a strategic approach to systems design and construction management that meets project goals. Our Project Management services also coordinate and monitor the efforts of owner departments, architects, construction managers, and installers. This ensures that all industry best practices are met each step of the way including through construction with regular meetings and site visits during system installation.

These technology project management services can be provided directly to owners or as part of a Capital Project team.

SERVICE	DELIVERABLES
Technology Systems Design Reviews Ensure all system designs meet industry best practices regardless of vendor.	• Marked-up drawing and specification sets • A corresponding list of comments referenced back to the appropriate sheet/specification requirement.
Procurement Assistance and Estimating Purchase the best-value technology infrastructure, systems, and components that meet project goals.	• Research reports and System Design documents • Vendor Presentation guidelines and templates • Stakeholder feedback survey and results report • Observations and Recommendations report • RFP/Bid documents • Coordination with RIC representatives and district staff for bidding, procurement, shipping and installation.
Technology Systems Coordination Save time and money with monthly oversight of systems construction activities.	• General TCM communication plan • Schedules and Sequencing with special attention given to IT requirements and limitations. • Jobsite Reports • Field Orders and Change Orders • Project budgets. • Deficiency Reports and Punch Lists
Technology Systems Commissioning Ensure the interoperability of your facility's IP-connected systems from Day One.	• Theory of Operations Guide • Safety, Security, and Communications systems integration documentation • Planning document with components and overview
Project Closeout Documentation Get digital capital project Record Drawings for facility management usage.	• Project record drawings provided via an Electronic Facility Records Management System • Technology T-series drawings from site, serving zones, and riser logicals to specific IP-connected and AMEP systems

BUILDING SYSTEMS OF EXPERTISE: Communications Infrastructure (Pathways and Spaces, Structured Cabling, and Technology Rooms); **Communications** (Voice and Data systems); **Distributed AV** (Public Address, Cable TV, and Synchronized Clocks); **Integrated AV** (Classroom Instructional Systems, Conference Rooms, Auditoriums, and Operating Room AV); **Security** (Video Surveillance, Access Control, and Intrusion Detection), and; **Clinical** (Nurse Call, Patient Elopement, and Infant Protection).

For more information about these technology consulting services, please visit www.archi-technology.com/pm-yours.html.

Then call **585.785.4429** to discuss your specific needs and which services would most benefit your organization.

qualifies for **BOCES** aid in NYS

NYS SCHOOL DISTRICTS

Archi-Technology
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